**ICAR-INDIAN INSTITUTE OF SPICES RESEARCH**

***(Indian Council of Agricultural Research)***

**Marikunnu P.O., Kozhikode – 673 012, Kerala, India**

 Application Form for Special Cash Package in lieu of LTC
(LTC fare + 10 Days’ EL encashment) during block year 2018-21
1. Name / Designation of the Government Servant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Date of entering the Govt. Service : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Basic Pay: Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pay Level : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Whether Permanent or Temporary : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Home Town as recorded in service book : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Whether wife/ Husband is employed : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 And if so whether entitled to LTC.

7. Whether the concession is to be surrendered : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 for visiting home town, and if so block year

8. If the concession is to be surrendered “anywhere in India”,
 Block Year proposed to be surrendered : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. Single Deemed LTC fare : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10. Whether advance is required: YES/NO : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11. Persons in respect of whom LTC is proposed to be availed:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Name | Age | Date of Birth | Relationship | Block Year to be availed |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |

 I declare that the particulars furnished above are true and correct to the best of my knowledge. I undertake to produce the receipts towards purchase or availing goods and services which carry a GST rate of not less than 12% from GST registered Vendors/ service providers through digital mode indicating clearly the GST number and the amount of GST paid.
(ii) In the event of cancellation of the application or if I fail to produce the valid receipts within the stipulated time frame, I undertake to refund the entire advance in one lump sum along with penal interest as applicable.

Name of the Bank: ………………………………………………………………………….. SB A/C No. ……………….............................

Branch MICR Code:………………………………………………………………… IFSC Code …………………………………………...

Date : ………………………………… Signature
 Name :
 Designation :